

## Registration Information

To register for a Certified Idaho Workers' Compensation Specialist (CIWCS) course, use this form and mail or fax it to the address/fax at the bottom of the page. Or, to register via email, download the registration form online at [http://www.iic.idaho.gov/education/ciwcs/ba\\_ciwcs\\_register.pdf](http://www.iic.idaho.gov/education/ciwcs/ba_ciwcs_register.pdf), save the form, and send it as an email attachment to: [ktakagi@iic.idaho.gov](mailto:ktakagi@iic.idaho.gov).

## 2011 - 2012 Dates:

- November 15, 16 & 17, 2011, Boise, Industrial Commission Main Office
- May 22, 23 & 24, 2012, Idaho Falls, Mountain View Hospital - *Co-Sponsored by Occupational Health Solutions and Battelle Energy Alliance Legal Department*
- June 6, 13 & 20, 2012, Boise, Industrial Commission Main Office
- November 13, 14 & 15, 2012, Boise, Industrial Commission Main Office

## Course Selection:

- Foundation 2-Day Course—\$169.00**  
Appropriate for employers and medical providers (*not available for adjusters or attorneys*)
- Advanced 3-Day Course—\$229.00**  
Appropriate for those in the workers' compensation industry

*Tuition includes continental breakfast each day, course outline and reference books, certificates of attendance and completion, 20 continuing education credits (includes 3 Law/Ethics credits) from the Department of Insurance and 17.75 MCLE Credits (includes 4.5 Ethics credits) from the Idaho State Bar Association (credits subject to change).*

## Attendee Information:

**Name:** \_\_\_\_\_  
**Title:** \_\_\_\_\_  
**Email:** \_\_\_\_\_  
**Organization:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**City:** \_\_\_\_\_ **State:** \_\_\_\_\_

Please make checks payable to:

### Idaho Industrial Commission

CIWCS Program  
P.O. Box 83720  
Boise, ID 83720-0041  
FAX: 208-334-2321

- Payment enclosed\***
- Bill my organization\***

\* Sorry, we are unable to accept credit cards.

*Cancellations by attendees must be received by the Commission at least 30 days before the first class or tuition will not be refunded. Course information, with location map, will be sent by email two weeks prior to the course date.*

*Registration is at 8:00 a.m. with classes from 8:15 a.m. to 5:00 p.m. on each of the three days. Lunch is from noon until 1:00 p.m., with lunch provided on the second and third day.*

*Revised 02/20/12*



# Certified Idaho Workers' Compensation Program



## Certified Idaho Workers' Compensation Specialist (CIWCS)

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IDAHO INDUSTRIAL COMMISSION



## Testimonials of Past Attendees:

“Very worthwhile presentations. I was impressed with the delivery & amount of material covered.”

—Kyle Palmer, Orthopedic Surgeon  
Sports Medicine and Orthopedic Surgery

“As a manager not directly involved in claims, but very cognizant of time-loss & pro active w/presenting modified work opportunity - I felt the course was extremely beneficial.”

—Dave Flatt, Environmental Services and Laundry Services  
Sodexo General Manager, Bonner General Hospital

“The class exceeded my expectations and was incredibly helpful.”

—Emma Wilson, Attorney at Law  
Gardner & Breen

“This course provides an in-depth analysis of the workers compensation system specific to Idaho. I would recommend this course to all claims adjusters in Idaho!!”

—Wayne Johnson CIWCS  
Worker’s Compensation Exchange

## Levels of Certification

We offer two levels of certification, with the respective curriculums as follows:

### FOUNDATION LEVEL (2 DAY COURSE; NOT AVAILABLE FOR ATTORNEYS OR PROFESSIONAL ADJUSTERS)

- Review of statutes and decisions
- Compensability
- Claims reporting requirements
- Medical fee payments and disputes
- Lump sum settlements (LSS)
- Change of Physician
- Subrogation

Attendees signing up for the Foundation Level and passing the final exam with 85% or higher will be recognized as a “Certified Idaho Workers’ Compensation Specialist–Foundation Level,” for a period of three years.

### ADVANCED LEVEL (3 DAY COURSE)

In addition to the Foundation Level, the Advanced Level curriculum includes:

- Average weekly wage/income benefit calculations
- Disability (temporary, permanent, partial, total)
- Permanent Partial Impairment and Disability-In-Excess
- Death benefits: Carey formula; second injury fund
- Allowable attorney fees

Attendees signing up for the Advanced Level and passing the final exam with 85% or higher will be recognized as a “Certified Idaho Workers’ Compensation Specialist–Advanced Level,” for a period of three years.

## About Our Instructors

*Kim Takagi*, the author of, and lead certification trainer for the Idaho Industrial Commission’s CIWCS course, has worked as a workers’ compensation claims adjuster for over 20 years. She serves as Compensation Consultant in the Claims and Benefits Department. Kim is recognized as a Certified Workers’ Compensation Professional by the Michigan State University School of Labor.

*Scott McDougall*, the lead surety claims auditor for the Idaho Industrial Commission, graduated from the University of Utah in 1970. He is certified as a Quality Auditor by the American Society for Quality. He serves a Manager for the Industrial Commission Claims and Benefits Department.

*Kimberley King* began working at the Commission in 2011 as a Benefits Analyst, Medical Provider Liaison and co-trainer for the Idaho Industrial Commission’s CIWCS course. For 15 years

prior to her appointment at the Commission, Kimberley worked as a Workers’ Compensation Paralegal and as a Senior Workers’ Compensation Claims Adjuster licensed in Idaho and Oregon.

*Faith Cox* attended Southwestern College and San Diego State University graduating in Administration of Justice. She has over 20 years of insurance industry experience working with Independent Agents, Captive Agents, and Sureties. Faith coordinates the Surety Claims Audit function for the Claims and Benefits Department.

## Prior Course Co-Sponsors

- Active Hand and Physical Rehabilitation
- Bonner General Hospital
- Intermountain Spine and Orthopaedics
- Kootenai Medical Center
- North Idaho Medical Care Center
- Portneuf Medical Center WorkMed
- St. Luke’s/Idaho Elks Rehabilitation Services
- Gritman Medical Center
- Clearwater Paper Corporation
- St. Joseph’s Regional Medical Center
- Magic Valley RMC Occupational Health
- Mountain West Hospital - Occupational Health
- CH2M-WG Idaho, LLC