

Registration Information

To register for a Certified Idaho Workers' Compensation Specialist (CIWCS) course, use this form and mail or fax it to the address/fax at the bottom of the page. Or, to register via email, download the registration form online at http://www.iic.idaho.gov/education/ciwcs/ba_ciwcs_register.pdf, save the form, and send it as an email attachment to: ktakagi@iic.idaho.gov.

2009 Dates:

- September 29, 30, & October 1, Sandpoint; *Co-sponsored by Bonner General Hospital and Gritman Medical Center*
- October 19, 20, and 21, 2009, Lewiston; *Co-sponsored by Clearwater Paper Corporation and St. Joseph's Regional Medical Center*
- November 17, 18 & 19, Boise

Course Selection:

- Foundation 2-Day Course—\$169.00**
Appropriate for employers and medical providers (*not available for adjusters or attorneys*)
- Advanced 3-Day Course—\$229.00**
Appropriate for those in the workers' compensation industry

Tuition includes continental breakfast each day, course outline and reference books, certificates of attendance and completion, 15 continuing education credits (includes 3 Law/Ethics credits) from the Department of Insurance and 18.5 MCLE Credits (includes 4.5 Ethics credits) from the Idaho State Bar Association (credits subject to change).

Attendee Information:

Name: _____
Title: _____
Email: _____
Organization: _____
Address: _____
City: _____ **State:** _____
Zip: _____ **Phone:** _____

Please make checks payable to:

Idaho Industrial Commission

CIWCS Program
P.O. Box 83720
Boise, ID 83720-0041
FAX: 208-334-2321

- Payment enclosed***
- Bill my organization***

* Sorry, we are unable to accept credit cards.

Cancellations by attendees must be received by the Commission at least 30 days before the first class or tuition will not be refunded. Course information, with location map, will be sent by email two weeks prior to the course date.

Registration is at 8:00 a.m. with classes from 8:15 a.m. to 5:00 p.m. on each of the three days. Lunch is from noon until 1:00 p.m., with lunch provided on second and third day.

Revised 07/21/09



Certified Idaho Workers' Compensation Program



Certified Idaho Workers' Compensation Specialist (CIWCS)

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IDAHO INDUSTRIAL COMMISSION



Levels of Certification

We offer two levels of certification, with the respective curriculums as follows:

FOUNDATION LEVEL (2 DAY COURSE; NOT AVAILABLE FOR ATTORNEYS OR PROFESSIONAL ADJUSTERS)

- Review of statutes and decisions
- Compensability
- Claims reporting requirements
- Medical fee payments and disputes
- Lump sum settlements (LSS)
- Change of Physician
- Subrogation

Attendees signing up for the Foundation Level and passing the final exam with 85% or higher will be recognized as a “Certified Idaho Workers’ Compensation Specialist–Foundation Level,” for a period of three years.

ADVANCED LEVEL (3 DAY COURSE)

In addition to the Foundation Level, the Advanced Level curriculum includes:

- Average weekly wage/income benefit calculations
- Disability (temporary, permanent, partial, total)
- Permanent Partial Impairment and Disability-In-Excess
- Death benefits: Carey formula; second injury fund
- Allowable attorney fees

Attendees signing up for the Advanced Level and passing the final exam with 85% or higher will be recognized as a “Certified Idaho Workers’ Compensation Specialist–Advanced Level,” for a period of three years.

About Our Instructors

Kim Takagi, the author of, and lead certification trainer for the Idaho Industrial Commission’s CIWCS course, has worked as a workers’ compensation claims adjuster for over 20 years. She serves as Compensation Consultant in the Claims and Benefits Department. Kim is recognized as a Certified Workers’ Compensation Professional by the Michigan State University School of Labor.

Scott McDougall, the lead surety claims auditor for the Idaho Industrial Commission, graduated from the University of Utah in 1970. He is certified as a Quality Auditor by the American Society for Quality. He serves as Compensation Consultant and manager for the Industrial Commission Claims and Benefits Department.

Jennifer Poole graduated from Ricks College and Boise State University in Criminal Justice. She is an Idaho Certified Professional Mediator (CPM) and Certified Mediation Trainer. She serves as

Compensation Consultant, Benefits Administration Supervisor, and as Medical Provider Liaison for the Claims and Benefits Department of the Idaho Industrial Commission.

Brent Rose started working at the Commission in 2008 as a Compensation Consultant, where he coordinates the Employer Education & Evaluation Program. Previously, Brent was a Grants/Contracts Manager with the Department of Labor for 10 years, and served 20 years in the Air Force in the communications/electronics and contracting fields. Brent graduated from Boise State University with a B.S. degree in Sociology.

Prior Course Co-Sponsors

- Active Hand and Physical Rehabilitation
- Bonner General Hospital
- Intermountain Spine and Orthopaedics
- Kootenai Medical Center
- North Idaho Medical Care Center
- Portneuf Medical Center WorkMed
- St. Luke’s Health System
- St. Luke’s/Idaho Elks Rehabilitation Services

Testimonials of Past Attendees:

“I found the instruction into the intricacies of calculation of benefits to be particularly helpful. It is especially valuable to understand the Industrial Commission’s administrative view of the statutes and I have referred to the manual and worksheets several times to help answer questions for clients as well as in cases I am handling.”

—Glenna Christensen, Attorney at Law
Moffatt, Thomas, Barrett, Rock & Fields, Chartered

“Very well organized class. Excellent review of issues and very thorough.”

—Cindy Weigel, Senior Workers’ Compensation Adjuster, Intermountain Claims, Inc.

“Great course, an eye-opener for employers, highly informative.”

—Bob Kershaw, Employee Safety & Health Manager, Kase/Warbonnet, Inc.