Registration Information

To register for a Certified Idaho Workers' Compensation Specialist (CIWCS) course, use this form and mail or fax it to the address/fax at the bottom of the page. Or, to register via email, download the registration form online at http://www.iic.idaho.gov/education/ciwcs/ba_ciwcs_register.pdf, save the form, and send it as an email attachment to: kim.takagi@iic.idaho.gov.

2013 Dates:

- ☐ March 10, 11, 12, and 13, 2015, Boise, Industrial Commission Main Office
- ☐ May 2015, Tentative, Coeur d'Alene
- ☐ June 10, 17, 24 and 25, 2015, Boise, Industrial Commission Main Office
- ☐ July 28, 29, 30, and 31, 2015, Blackfoot, co-sponsored by Bingham Memorial Hospital
- ☐ November 17, 18, 19, and 20, 2015, Boise, Industrial Commission Main Office

Course Selection:

☐ **Foundation 2-Day Course–$169.00**
Appropriate for employers and medical providers *(not available for adjusters or attorneys)*

☐ **Advanced 4-Day Course–$229.00**
Appropriate for those in the workers' compensation industry

Tuition includes continental breakfast the first three days of class and lunch on days 2 and 3. Course outline and reference books, certificates of attendance and completion, 22 continuing education credits (includes 3 Ethics credits) from the Department of Insurance and 16.5 MCLE Credits (including .5 ethics credits) from the Idaho State Bar Association (credits subject to change).

Attendee Information:

Name: _____

Title: _____

Email: _____

Organization: _____

Address: _____

City: _____ **State:** _____

Zip: _____ **Phone:** _____

Please make checks payable to:

Idaho Industrial Commission
CIWCS Program
P.O. Box 83720
Boise, ID 83720-0041
FAX: 208-334-2321

☐ **Payment enclosed***
☐ **Bill my organization***

To pay by credit card visit:
www.accessidaho.org/ai/payport/online/iic/index.html

Cancellations by attendees must be received by the Commission at least 20 days before the first class or tuition will not be refunded. Course information, with location map, will be sent by email two weeks prior to the course date.

Registration is at 8:00 a.m. with classes from 8:15 a.m. to 5:00 p.m. on each of the first three days with class from 8:15 a.m. to 1:00 p.m. the fourth day. Lunch is from noon until 1:00 p.m., with lunch provided on the second and third day.

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IDAHO INDUSTRIAL COMMISSION

Certified Idaho Workers' Compensation Specialist Program

A Comprehensive Course on Idaho's Workers' Compensation System

Testimonials of Past Attendees:

"This course provides an in-depth analysis of the workers' compensation system specific to Idaho. I would recommend this course to all claims adjusters in Idaho!"
–Wayne Johnson, Worker's Compensation Exchange

"The class exceeded my expectations and was incredibly helpful."
–Emma Wilson, Partner at Breen Veltman Wilson

"Instructors are amazing! I was dreading this class but Kim and Faith made it fun and I learned a lot. Great class. More employers/HR should attend."
–Melissa Kendall, Norco

"Kim and Faith did a great job and the feedback I have had from others who took the class is very positive. I know I learned a ton!"
–Tiffani Bartel, Northwest Occupational Medicine (Course Sponsor)

"It was nice to be able to go to a training and actually learn a lot of new stuff! I have already used my new found knowledge in meetings with clients while helping them to better understand the system."
–Ron Patton, Kootenai Occupational Medicine

"This was a great class, I would definitely recommend it to anyone that deals with comp (medical offices, employers, adjusters, attorneys, etc)."
–Stephen Nemec, Attorney, Vernon & Weeks, PA

Levels of Certification

We offer two levels of certification, with the respective curriculums as follows:

FOUNDATION LEVEL (2 DAY COURSE; NOT AVAILABLE FOR ATTORNEYS OR PROFESSIONAL ADJUSTERS)

- Review of statutes and decisions
- Compensability
- Claims reporting requirements
- Medical fee payments and disputes
- Lump sum settlements (LSS)
- Change of Physician
- Subrogation

Attendees signing up for the Foundation Level and passing the final exam with 85% or higher will be recognized as a "Certified Idaho Workers' Compensation Specialist–Foundation Level," for a period of three years.

ADVANCED LEVEL (4 DAY COURSE)

In addition to the Foundation Level, the Advanced Level curriculum includes:

- Average weekly wage/income benefit calculations
- Disability (temporary, permanent, partial, total)
- Permanent Partial Impairment and Disability-In-Excess
- Death benefits: Carey formula; second injury fund
- Attorney fee regulations

Attendees signing up for the Advanced Level and passing the final exam with 85% or higher will be recognized as a "Certified Idaho Workers' Compensation Specialist–Advanced Level," for a period of three years.

About Our Instructors

Kim Takagi, the author of, and lead certification trainer for the Idaho Industrial Commission's CIWCS course, worked as a workers' compensation claims adjuster for over 20 years. She serves as a Program Analyst and Benefits Administration Supervisor in the Claims and Benefits Department.

Scott McDougall, graduated from the University of Utah in 1970. He has been certified as a Quality Auditor and served as Chairman of the Southwest Idaho Section for the American Society for Quality. He serves as Manager for the Industrial Commission Claims and Benefits Department.

Faith Cox, Program Analyst with the Commission, attended Southwestern College and San Diego State University graduating in Administration of Justice. She has over 20 years of insurance industry experience working with Independent Agents, Captive Agents, and Sureties. Faith serves as the Surety Claims Audit Coordinator for the Claims and Benefits Department, and is the primary co-instructor for the CIWCS course.

Matthew Vook, graduated from Boise State University and Gonzaga University School of Law. He serves as a Benefits Analyst and the Employer Education and Evaluation Coordinator for the Claims and Benefits Department.

Prior Course Co-Sponsors

- Active Hand and Physical Rehabilitation
- Bonner General Hospital
- Intermountain Spine and Orthopaedics
- Kootenai Medical Center
- North Idaho Medical Care Center
- Portneuf Medical Center WorkMed
- St. Luke's/Idaho Elks Rehabilitation Services
- Gritman Medical Center
- Clearwater Paper Corporation
- St. Joseph's Regional Medical Center
- Magic Valley RMC Occupational Health
- Mountain West Hospital - Occupational Health
- CH2M-WG Idaho, LLC