

Filing Calendar

For Insurers

State of Idaho
Industrial Commission

FORM NUMBER & TITLE	FREQUENCY	PERIOD – DUE BY DATE
IC-2/327* Medical and Indemnity Loss Report	Annual	Jan-Dec – Mar 3
ISIF Idaho Special Indemnity Fund Assessment <i>(Invoiced late March & Aug by e-mail & paper)</i>	Semi-Annual	Invoice 1 - Due May 1 Invoice 2 – Due Oct 1
IC-36* Report of Outstanding Awards	Quarterly	Quarter 1 – April 30 Quarter 2 – July 31 Quarter 3 – Sept 31 Quarter 4 – Jan 31
IC-4008* Semi-Annual Premium Tax Report	Semi-Annual	Jan-June – July 31 July-Dec – Mar 3
IC-4008LD Deductible Policy Report	Annual	Jan-Dec – Mar 3
Surety Contact Report	Annual	Upon change of personnel or as requested. <i>(Typically Oct)</i>

*These reports may optionally be submitted through our **online portal**. After the report period end date, portal links will automatically be sent as “reminders” to the first e-mail address of the contacts assigned by the company in the role respective to the report.

Each of the above reports and their instructions, except assessments, may be found on our website at www.iic.idaho.gov on the “Find a Form” page, located under “Carrier Forms and Reports”.

(PREFERRED)	SUBMIT REPORTS BY PORTAL OR E-MAIL TO: wca@iic.idaho.gov	
OR MAIL TO:	Mailing Address	Physical Address (overnight)
	Idaho Industrial Commission Fiscal Section PO Box 83720 Boise, ID 83720-0041	Idaho Industrial Commission Fiscal Section 11321 W. Chinden Blvd, Bldg #2 Boise, ID 83714

For any questions, you may contact us at wca@iic.idaho.gov or directly for surety names beginning with the letters:			
A – M:	Alan Pace Jr	alan.pace@iic.idaho.gov	or 208.334.6083
N – Z:	Eric Summers	eric.summers@iic.idaho.gov	or 208.334.6026