INDUSTRIAL COMMISSION WEB PORTAL GUIDE

IDOL Appeals



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Accessing the Web Portal

The Idaho Industrial Commission web portal can be accessed at https://iicportal.idaho.gov.

The IDOL Web Portal can accept IDOL appeal requests from:

- 1. Claimant (Employee)
- 2. Employer
- 3. IDOL
- 4. Other

Claimant

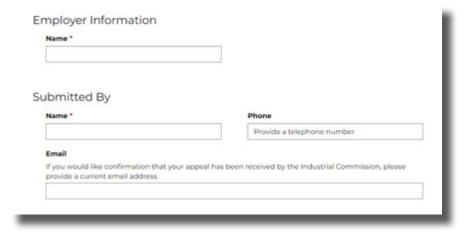
From the home page, you will be able to file an IDOL Appeal Request by entering the following information:

- 1. IDOL Docket Number
- 2. Filed by Claimant
- 3. Reason for Appeal
- 4. First & Last Name, Last Four of SSN
- 5. Phone Number
- 6. Email Address
- 7. Mailing Address
- 8. Employer Name
- 9. Submitted by Your name.





• If you wish to receive an email confirmation that your appeal has been received, enter your email address under the "Submitted By" section.



• Attestation is required, and we will not be able to process your appeal until your name is entered.



- When complete, click on the submit button at the bottom.
- Once submitted you will be taken to the following page



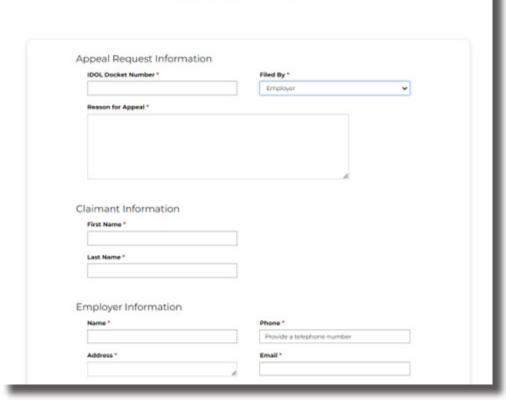


Employer

From the home page, you will be able to file an IDOL Appeal Request by entering the following information:

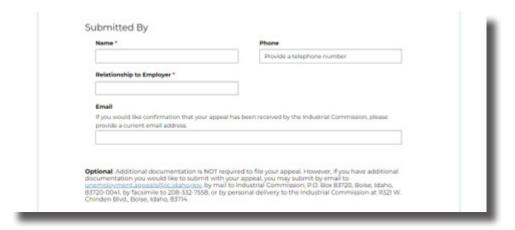
- 1. IDOL Docket Number
- 2. Filed by Employer
- 3. Reason for Appeal
- 4. Claimant Information First & Last Name
- 5. Employer Information Name, Phone Number, Address, Email
- 6. Submitted by Your Name, Phone Number, Relationship to Employer, Email

IDOL Appeal Request





• If you wish to receive an email confirmation that your appeal has been received, enter your email address under the "Submitted By" section.



• Attestation is required, and we will not be able to process your appeal until your name is entered.



- When complete, click on the submit button at the bottom.
- Once submitted you will be taken to the following page

IDOL Appeal Request Thank you for your submission. If you provided an email address, you will receive a conformation message shortly. If you have questions, contact an Admic Industrial Commission Unemplayment Appeals representative at (2019) 334-6000 or <a href="mailto:gramely-control-appeals-file-idsho-day-

IDOL

From the home page, you will be able to file an IDOL Appeal Request by entering the following information:

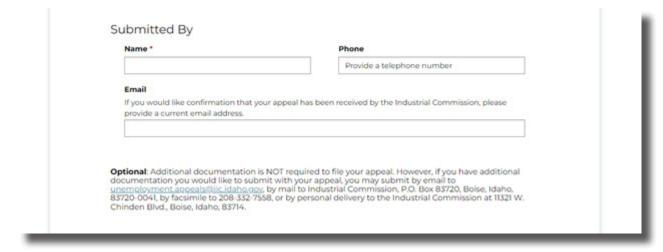
- 1. IDOL Docket Number
- 2. Filed by IDOL
- 3. Reason for Appeal
- 4. Claimant Information First & Last Name
- 5. Employer Information Name



6. Submitted by – Your Name, Phone Number, Email



• If you wish to receive an email confirmation that your appeal has been received, enter your email address under the "Submitted By" section.





• Attestation is required, and we will not be able to process your appeal until your name is entered.



Questions

For questions regarding IDOL appeal requests please email <u>unemployment.appeals@iic.idaho.gov</u> or call 208-332-7524.

