

REQUEST FOR PUBLIC RECORDS
(OTHER THAN WORKER'S COMPENSATION RECORDS)

All information on this form is required. Incomplete requests will not be processed.

Describe the records you are requesting. Include any information such as dates, names, or events that could assist the Idaho Industrial Commission ("IIC") to determine whether it has records responsive to your request.

Provide your contact information as required by Idaho Code § 74-102(4):

Your full name: _____

Mailing address: _____

City, State and Zip Code: _____

Telephone number: _____

Email address: _____

Check one: ☐ I am not a resident of Idaho.

☐ I am a resident of the State of Idaho as defined in Idaho Code § 74-101(15).

I, the undersigned, confirm and agree that I will not use any public records received to create a mailing list or telephone list; that the IIC may require me to pay reasonable fees for the records as set forth in Idaho Code § 74-102; that the IIC may request my government issued photo identification to verify my identity; and that the IIC may contact me to clarify the request, provide a fee estimate, and make arrangements regarding examination or delivery of any responsive records. I declare under penalty of perjury pursuant to the laws of the State of Idaho that the foregoing is true and correct.

Requester's signature: _____ Date signed: _____

<u>SEND COMPLETED REQUEST TO:</u> IDAHO INDUSTRIAL COMMISSION, ATTN: RECORDS MANAGEMENT PO BOX 83720, BOISE, ID 83720-0041 FAX: 208-334-2321 EMAIL: RECORDSMANAGEMENT@IIC.IDAHO.GOV
