Idaho--Proof of Coverage Update

The Idaho Industrial Commission (IC) requires the **Claim Administrator Federal Employer Identification Number (FEIN)** and the **Email Address** data elements to be reported through Proof of Coverage (POC).

Claim Administrator FEIN

The Idaho IC has been requiring the Claim Administrator FEIN since July 1, 2023. The Claim Administrator FEIN represents the FEIN corresponding to the Claim Administrator for the state being reported. It is reported on the Workers Compensation Insurance Organizations (WCIO) Workers Compensation Policy Reporting Specifications (WCPOLS) State Premium Record—Record Type 04.

NCCI's edit 0317-01, a Data Grade 6 (POC Error) edit, is given if the field is missing, not numeric, or invalid for states that require the Claim Administrator FEIN. The Data Grade 6 edit alerts you before we send the data to the POC state that would subsequently reject the data for these reasons. This edit has been turned on for Idaho since July 1, 2023.

The Idaho IC has been returning a Transaction with Error (TE) for "Not Statutorily Valid" on the International Association of Industrial Accident Boards and Commissions (IAIABC) POC Coverage Provider Reject and Error Reports since July 1, 2023. If the Claim Administrator FEIN is not reported, NCCI has been defaulting to all zeroes due to the numeric format of the field. In this case, all zeroes trigger the TE.

Effective **December 1, 2026**, the IC will return a Transaction Reject (TR) for "Not Statutorily Valid" when the Claim Administrator FEIN is missing, is reported as all the same digits, or is not found on Idaho's authorized list of Claim Administrator FEINs.

Email Address

The Email Address is reported on the WCPOLS Address Record—Record Type 03. The Idaho IC has been editing the Email Address field on all POC transactions since December 1, 2022, for policies effective December 1, 2022, and later. **Effective immediately**, Idaho has begun returning a Transaction Reject (TR) for "Mandatory Field Not Present" if the Email Address is missing on Idaho employer records, regardless of Policy Effective Date.

Contact information

If you have any general data reporting questions, please contact NCCI's Customer Service Center

- by telephone at 800-**NCCI**-123 (800-622-4123), and select Option 6, or
- by email at data@ncci.com.

Hours available

We are here to assist you Monday through Friday, 8:00 a.m.–8:00 p.m. ET.

© 2026 National Council on Compensation Insurance, Inc. All Rights Reserved.