

ICRD Mission

As a neutral party, we support medical recovery while facilitating an early return to employment as close as possible to pre-injury status and wage.

In addition to rehabilitation services, experienced Industrial Commission compensation consultants manage claim filing activities and answer questions about claims. For matters concerning a claim, telephone (800) 950-2110.

To contact an Industrial Commission Rehabilitation office for services, contact one of the field offices on the back of this brochure

Idaho Industrial Commission Main Office

700 S. Clearwater Lane
Boise, Idaho 83712
1-208-334-6000
FAX 1-208-334-2321
www.iic.idaho.gov

To refer an injured worker visit
www.iic.idaho.gov/injuredworker

This publication is available upon request in large print and on audio cassette.

Information on costs associated with this publication are available from the Idaho Industrial Commission in accordance with Idaho Code § 60-202.

AA/EEO Employer

03-14/IRD-GEIW/1,000

Field Offices

Boise

4355 W. Emerald St., Suite 105
Boise, ID 83706
Phone: 208-334-2024
Fax: 208-334-3711

Burley

127 W. 5th N., Suite A
Burley, ID 83318
Phone: 208-678-3332
Fax: 208-677-3616

Caldwell

904 Dearborn St., Suite 202
Caldwell, ID 83605
Phone: 208-454-7609
Fax: 208-454-7635

Coeur d'Alene

1111 W. Ironwood Drive, Suite A
Coeur d'Alene, ID 83814
Phone: 208-769-1452
Fax: 208-769-1465

Idaho Falls

1820 E. 17th, Suite 300
Idaho Falls, ID 83404
Phone: 208-525-7248
Fax: 208-525-7013

Kellogg

35 Wildcat Way, Suite B
Kellogg, ID 83837
Phone: 208-786-4600
Fax: 208-786-7110

Lewiston

1118 "F" Street
Lewiston, ID 83501
Phone: 208-799-5035
Fax: 208-799-3482

Payette

501 N. 16th, Suite 107
Payette, ID 83661
Phone: 208-642-0181
Fax: 208-642-6163

Pocatello

1070 Hiline, Suite 300
Pocatello, ID 83201
Phone: 208-236-6399
Fax: 208-236-6040

Sandpoint

613 Ridley Village Road, Suite C
Sandpoint, ID 83864
Phone: 208-263-5747
Fax: 208-265-9637

Twin Falls

1411 Falls Avenue East, Suite 915
Twin Falls, ID 83301
Phone: 208-736-4700
Fax: 208-736-3053



A Guide for Employers of Injured Workers



- How the Rehabilitation Division helps employers
- Services to expect
- The role of the Rehabilitation Consultant

Benefits of rehabilitation

The Industrial Commission offers “no cost” rehabilitation services to Idaho employers and injured workers who have sustained a workplace injury. Rehabilitation professionals can mutually benefit employers and injured workers by keeping claim costs low and facilitating an early return to work or compatible employment opportunities.

Our rehabilitation consultants act as a neutral party to coordinate return-to-work efforts with the injured worker, employer, insurance company, physician, attorney, and other individuals involved in the industrial claim. The function of the rehabilitation consultant is to assist these parties with the vocational aspects related to the industrial claim and its resolution.

The goal of the rehabilitation consultant is to return the injured worker back to the labor market as close as possible to his or her pre-injury status and wage. Due to this, employers may experience a reduction in time loss expenditures and the injured worker may experience an easy and timely return to the labor market.

The rehabilitation consultant can be a valuable resource to both you and your employees in answering and resolving workplace injury issues.

About the Rehabilitation Division

Controlling the human and economic costs of industrial accidents poses difficult challenges for employers. The Idaho Industrial Commission offers rehabilitation services that help handle such challenges. In fact, rehabilitation helps employers control time loss and workers’ compensation costs. Services are provided to Idaho employers with workers injured on the job. We have professional staff in eleven field offices throughout the state. Employers are seeing the financial advantages of returning injured workers to work through rehabilitation, job modification, and alternative job placement.

Frequently Asked Questions

WHAT IS THE COST OF INDUSTRIAL COMMISSION SERVICES?

The rehabilitation services of the Industrial Commission are provided as a no-charge service. We do not charge the employer, injured worker, or the insurer for assistance with their industrial claims. Rehabilitation services are funded by a tax collected from workers’ compensation premiums.

HOW CAN THE INDUSTRIAL COMMISSION REHABILITATION DIVISION BENEFIT MY BUSINESS?

The rehabilitation consultant will work with you to document your injured employee’s job duties and will converse with the attending medical providers to obtain timely, accurate information. The physician’s recommendations will be shared with you so that informed business decisions can be made. The result may be reducing costs and insurance expenditures by increasing productivity and facilitating an early return to employment.

HOW DO I REPORT A WORKPLACE INJURY?

The notice of injury form can be found on the

Industrial Commission website under the section for employers and the link for reporting injuries. This form can be printed and sent to the Idaho Industrial Commission Boise office or completed and e-mailed to froi@iic.idaho.gov

HOW DO I REQUEST ASSISTANCE?

You may either call to request assistance from a local office or you may visit the website, print a referral for services, and mail or fax it to the nearest field office (see back panel).

How we can help

The injured worker’s job duties will be analyzed and discussed with the treating medical providers. Information obtained regarding the injured worker’s present medical condition, diagnosis, and treatment as it relates to employability time-frames will be shared with you as it relates to return to work and job accommodations. We can also:

- Identify and address concerns associated with the industrial accident.
- Contact your insurance carrier to coordinate medical recovery and to keep you apprised of the injured worker’s vocational status.
- Work with you, and the employee when necessary, to make job accommodations that will enable a return to work for the injured worker.
- Help the injured worker develop a new employment goal if a job change is required.
- Contact other employers if other job development and placement is needed for the injured worker.
- Make frequent contact with the injured worker to maintain motivation to return to work and to assist with the return to employment process.
- Assistance in job placement if return to the time-of-injury employer is not possible.