

## ICRD Mission

As a neutral party, we support medical recovery while facilitating an early return to employment as close as possible to pre-injury status and wage.

In addition to rehabilitation services, experienced Industrial Commission consultants manage claim filing activities and answer questions about claims. For matters concerning a claim, telephone (800) 950-2110.

To contact an Industrial Commission Rehabilitation office for services, contact one of the field offices on the back of this brochure

Idaho Industrial Commission  
Main Office  
11321 W. Chinden Blvd (Building #2)  
Boise, Idaho 83714  
1-208-334-6000  
FAX 1-208-334-2321  
Toll Free (800) 950-2110  
<https://iic.idaho.gov>

To make a referral go to:  
<https://iic.idaho.gov/rehabilitation-services/>

*This publication is available upon request in large print and on audio cassette.*

*Information on costs associated with this publication are available from the Idaho Industrial Commission in accordance with Idaho Code § 60-202.*

*AA/EEO/VET Employer 04-21/RD-GEIW/1,000*

## Field Offices

### Boise

4355 W. Emerald St.,  
Suite 105  
Boise, ID 83706  
Phone: 208-334-2024  
Fax: 208-334-3711

### Burley

127 W. 5th N., Suite A  
Burley, ID 83318  
Phone: 208-678-3332  
Fax: 208-677-3616

### Caldwell

904 Dearborn St.,  
Suite 202  
Caldwell, ID 83605  
Phone: 208-454-7609  
Fax: 208-454-7635

### Coeur d'Alene

1111 W. Ironwood Drive,  
Suite A  
Coeur d'Alene, ID 83814  
Phone: 208-769-1452  
Fax: 208-769-1465

### Idaho Falls

1820 E. 17th, Suite 300  
Idaho Falls, ID 83404  
Phone: 208-525-7248  
Fax: 208-525-7013

### Lewiston

1118 "F" Street  
Lewiston, ID 83501  
Phone: 208-799-5035  
Fax: 208-799-3482

### Payette

517 North 16th, Suite B  
Payette, ID 83661  
Phone: 208-642-9417  
Fax: 208-642-6163

### Pocatello

444 Hospital Way,  
Suite 411  
Pocatello, ID 83201  
Phone: 208-236-6399  
Fax: 208-236-6040

### Sandpoint

613 Ridley Village Road,  
Suite C  
Sandpoint, ID 83864  
Phone: 208-263-5747  
Fax: 208-265-9637

### Twin Falls

1411 Falls Avenue East,  
Suite 915  
Twin Falls, ID 83301  
Phone: 208-736-4700  
Fax: 208-736-3053

# A Guide for Employers of Injured Workers



## Services for Employers

- How the Rehabilitation Division Helps Employers
- Services to Expect
- The Role of the Rehabilitation Consultant

# Benefits of Rehabilitation

The Industrial Commission offers “no cost” rehabilitation services to Idaho employers and injured workers who have sustained a workplace injury. Rehabilitation professionals can mutually benefit employers and injured workers by keeping claim costs low and facilitating an early return to work or compatible employment opportunities.

Rehabilitation consultants act as a neutral party to coordinate return-to-work efforts with the injured worker, employer, insurance company, physician, attorney, and other individuals involved in the industrial claim. The function of the rehabilitation consultants is to assist these parties with the vocational aspects related to the industrial claim and its resolution.

The goal of rehabilitation consultants is to return the injured worker back to the labor market as close as possible to his or her pre-injury status and wage. Due to this, employers may experience a reduction in time loss expenditures and the injured worker may experience an easy and timely return to the labor market.

Rehabilitation consultants can be a valuable resource to both you and your employees in answering and resolving workplace injury issues.



## About the Rehabilitation Division

Controlling the human and economic costs of industrial accidents poses difficult challenges for employers. The Idaho Industrial Commission offers rehabilitation services that help handle such challenges. In fact, rehabilitation helps employers control time loss and workers’ compensation costs. Services are provided to Idaho employers with workers injured on the job. We have professional staff in ten field offices throughout the state. Employers are seeing the financial advantages of returning injured workers to work through rehabilitation, job modification, and alternative job placement.

### What is the cost of Industrial Commission Services?

The rehabilitation services of the Industrial Commission are provided as a no-charge service. We do not charge the employer, injured worker, or the insurer for assistance with their industrial claims. Rehabilitation services are funded by a tax collected from workers’ compensation premiums.

### How can the Industrial Commission Rehabilitation Division benefit my business?

The rehabilitation consultant will work with you to document your injured employee’s job duties and will converse with the attending medical providers to obtain timely, accurate information. The physician’s recommendations will be shared with you so that informed business decisions can be made. The result may be reducing costs and insurance expenditures by increasing productivity and facilitating an early return to employment.

### How do I report a workplace injury?

The notice of injury form can be found on the Industrial Commission website under the section for employers and the link for reporting injuries. This form can be printed and sent to the Idaho Industrial Commission Boise office or completed and e-mailed to [froi@iic.idaho.gov](mailto:froi@iic.idaho.gov)

### How do I request assistance?

You may either call to request assistance from a local office or you may visit the website, print a referral for services, and mail or fax it to the nearest field office (see back panel).

## How We Can Help

The injured worker’s job duties will be analyzed and discussed with the treating medical providers. Information obtained regarding the injured worker’s present medical condition, diagnosis, and treatment as it relates to employability timeframes will be shared with you as it relates to return to work and job accommodations. We can also:

- Identify and address concerns associated with the industrial accident.
- Contact your insurance carrier to coordinate medical recovery and to keep you apprised of the injured worker’s vocational status.
- Work with you, and the employee when necessary, to make job modifications that will enable a return to work for the injured worker.
- Help the injured worker develop a new employment goal if a job change is required.
- Contact other employers if other job development and placement is needed for the injured worker.
- Make frequent contact with the injured worker to maintain motivation to return to work and to assist with the return to employment process.
- Assistance in job placement if return to the time-of-injury employer is not possible.