

IDAHO INDUSTRIAL COMMISSION  
**NEGOTIATED RULEMAKING- EDI Housekeeping**  
**1<sup>st</sup> MEETING MINUTES**  
Tuesday, July 17, 2018  
9:00 a.m.  
700 So. Clearwater Ln., Boise, Idaho  
1<sup>st</sup> Floor Conference Room

**Interested Parties:**

Lisa Kerns- State Insurance Fund  
Teresa Raymond- State Insurance Fund  
Becky Coble-State Insurance Fund  
Woody Richards- Insurance Rep.  
Jeanne James- St. Luke's  
Cindy Weigel- Intermountain Claims

**Industrial Commission:**

Chairman Tom Limbaugh  
Commissioner Aaron White  
Commissioner Tom Baskin  
Director Mindy Montgomery  
Secretary Kamerron Monroe  
Patti Vaughn, Benefits Manager  
Richelle Flores, Benefits  
Jennifer Poole, Benefits

**Welcome and Introductions**

Benefits Administration Manager Patti Vaughn called the meeting to order at 9:02 a.m. and led with introductions.

**The following handouts were provided to the group:**

(1) EDI Housekeeping Draft Language- 17.0206.1801 Employers' Report (2) EDI Housekeeping Draft Language- 17.0207.1801- Procedures to Obtain Compensation (3) EDI Housekeeping Draft Language- 17.0210.1801- Security Compensation- Insurance Carriers (4) EDI Housekeeping Draft Language 17.0211.1801- Security Compensation- Self-Insured Employers (5) Negotiated Rulemaking Manual Handout

**Discussion & Comments:**

Ms. Vaughn explained that this was a negotiated rulemaking meeting to look at making changes in the IDAPAs to comply with EDI. Ms. Vaughn went through each chapter.

Chapter 6 - Employer's Report: Ms. Vaughn stated that were slight style differences with nothing of substance changed. There was some clarification of definitions, and submitting of SOP between legacy and EDI payments. Lisa Kerns had concerns about the Final Notice; the issue was discussed.

Chapter 7 – Procedure to Obtain Compensation: Eliminated reference to outdated version and updated to the most current version: 3.0 IAIABC Guide. The draft also added in language related to FROI transactions electronically. The implementation date was changed as it has

passed. Sections that were no longer necessary or redundant were eliminated. Ms. Vaughn asked if there were any comments. There were none.

Chapter 10- Sureties: Ms. Vaughn explained there were changes on page 6 to eliminate paper and to file electronically. Page 7 clarified a paper check on electronic claims is no longer required. Ms. Vaughn asked if there were any questions. There were none.

Chapter 11- Self- Insured: Ms. Vaughn explained that all changes to the self insured chapter mirrored what was discussed for insurance carriers. Ms. Vaughn asked if there were any comments. There were none.

Ms. Vaughn asked if there was anything related to business process that they would like clarification on. Ms. Kerns asked if on EDI audits of file inquires might be communicated by emails rather than paper. Ms. Vaughn stated that it depended on the Benefits Analyst, but we are trying to do only email. Jeanne James asked about voluntarily paying benefits issue she had previously brought up to Ms. Vaughn. Ms. Vaughn indicated that it was determined it fell outside the scope of this chapter.

**Next Meeting:**

Ms. Vaughn indicated that all the comments made here will be taken into consideration and the comment period is extended until Wednesday, July 25<sup>th</sup>. No additional meetings were scheduled at this time. The meeting adjourned at 9:30 a.m.